



SIGACHI INDUSTRIES LIMITED

CIN : U24110TG1989PLC009497

AN EXCiPACT GMP, ISO 9001:2015 & FSSC 22000 CERTIFIED COMPANY



CORPORATE SOCIAL RESPONSIBILITY POLICY

Version	2.1
Prepared by	Secretarial & Legal.
Approved by	Corporate Social Responsibility Committee & the Board of Directors at their respective meetings held on July 8, 2021.
Effective Date	July 8, 2021

Sustainability & Corporate Social Responsibility Policy:

1. Sustainability & Corporate Social Responsibility Policy

Sigachi Industries Limited (SIL) is committed to be the most admired manufacturer of Pharma Excipients, Nutra and food ingredients in the world by making a big and lasting difference through Sustainability and Corporate Social Responsibility. We shall achieve this by being the customer's first choice in sustainable manufacturing & supply chain processes.

We shall focus on Education & Skilling, Employment, Healthcare, Nutrition, Women Empowerment, Water Management, Sustainable Sourcing, Waste Management and Community Development. We shall actively participate in programs for volunteering and affirmative action.

We have defined our sustainability objectives by 3E's:

- Environmental Sustainability
- Ecological Sustainability
- Economical Sustainability

We are committed to continue meeting High Sustainability Standards - from the selection of raw materials to the use of environmentally friendly manufacturing processes. We have placed extensive KPI's and checkpoints to meet above stated sustainability objectives at all levels. In our site: we adhere strictly to EXCiPACT GMP, SGMP, HACCP and ISO 9001:2015 . The facility at Special Economic Zone, Dahej, Gujarat has been built as per USFDA and EDQM norms. Additionally, all facilities of Sigachi has CEP (Certificate of Suitability) from EDQM for MCC vide CEP 2014-097. Year on year, we have tried increasing green cover of our sites and optimize power requirements. All sites have inbuilt rainwater harvesting pits to recharge the earth water. About 45% of the water used in process is recycled back. Manure for plantations are all developed inhouse from the Canteen waste. The Scrap generated also gets segregated based on it's type i.e. Recyclable, land refill and scrapable.

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Customer Service +91 40 40114874-76

Unit-1:

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Unit-2:

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Gujarat, India

Unit-3:

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2. Total Outlay

From April 1st, 2019, in line with the new Companies Act 2013 (the Act), SIL pledges to contribute at least 2% of the average net profits of the Company made during the 3 immediately preceding financial years specifically towards CSR initiatives. For this purpose, the net profit and average net profit shall be calculated in accordance with the provisions of section 198 of the Act read with the Companies (Corporate Social Responsibility Policy) Rules, 2014. The Company may spend up to 5% of total CSR expenditure in one financial year on building CSR capabilities.

In case there is any unspent amount from out of the 2% average net profits of the Company made during the 3 immediately preceding financial years, the Board of the Company may decide to carry this forward to the next financial year. The surplus arising out of the CSR activities will not be considered as a part of the business profits of the Company.

3. Governance

The Company has a well-defined and robust governance structure to oversee the implementation of the CSR Policy, in compliance with the requirements of Section 135 of the Companies Act, 2013.

Board-level CSR Committee – The Board level Corporate Social Responsibility Committee (CSR Committee) of the Company shall be responsible for monitoring the CSR Policy from time to time. The CSR Committee shall approve and recommend to the Board, the projects or programmes to be undertaken, the modalities of execution and implementation schedule from time to time.

Apart from recommending and approving budgets for project implementation, the Committee will also institute a monitoring mechanism to track the progress of each project. The Committee reports into the Company's Board of Directors. The members of the Board Level CSR Committee are : - Mr. Rabindra Prasad Sinha, Mr. Amit Raj Sinha, Mr. Chidambaranathan Shanmuganathan & Mr. Lijo Stephen Chacko.

CSR Council - The Company has set up a CSR Council chaired by the MD & CEO and comprises of senior management executives from all sectors, senior CSR executives and a CSR advisor. The CSR Council implements the CSR strategy and reports to the Board level CSR Committee.

4. CSR COMMITTEE RESPONSIBILITY STATEMENT

Through this report, SIL seeks to communicate its commitment towards CSR. The implementation and monitoring of our CSR Policy is in compliance with the CSR objectives and policies as laid down in this report.

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5. MONITORING PROCESS OF CSR ACTIVITIES

The CSR Council will convene quarterly to review the progress of varied CSR projects in terms of both outcome assessment and financial monitoring. The Council will review the strategy from time to time and may recommend new focus areas and projects as and when required to the CSR Committee at the Board Level. In addition, the CSR Council will mandate the effective and timely monitoring and evaluation of varied CSR projects by directing its CSR department or an independent third party agency to carry out situational analysis, need assessment surveys, project visits, or impact studies, etc. if and as required especially for the strategic and high value CSR programmes. In order to ensure transparency and communication with all stakeholders, the CSR Policy will be uploaded on the Company website so that it is available in the public domain.

6. EXECUTING AGENCY / PARTNERS :

CSR initiatives will be implemented either directly by the Company where the SIL employees will directly implement the CSR programmes or through implementing partners which include NGOs having an established track record of at least 3 years in carrying out the specific activity. The following minimum criteria will be ensured while selecting NGO's / voluntary organizations for programme execution

- The NGO is a registered Society / Public Charitable Trust / not for profit organization established under section 8 of the Act.
- The NGO has a permanent office / address in India
- The NGO has a valid Income Tax Exemption Certificate
- The NGO has submitted a detailed project proposal and budget which has been approved by the CSR Council.

The Company may also collaborate with other companies to undertake CSR projects or programmes, provided the CSR Committees of the respective companies are in a position to report separately on such projects or programmes. For CSR activities undertaken through other Executing Agency, the Company will specify the projects or programmes to be undertaken through these agencies, the modalities of utilization of funds on such projects or programmes.

7. Policy Guidelines

- All CSR Projects must be aligned as prescribed in Schedule VII of the Companies Act, 2013
- CSR projects or programmes or activities must be undertaken in India alone.
- CSR activities must not include the activities undertaken in pursuance of normal course of business of the Company
- Projects or programmes or activities that benefit only the employees of the Company and their families shall not be considered as CSR.
- CSR activities should be in project/ programme mode. One-off events such as marathons/ awards/ charitable contribution/ advertisements / sponsorship of TV programmes etc. will not qualify as part of CSR expenditure.
- Contribution of any amount directly or indirectly to any political party shall not be considered as CSR.

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Annexure 1 – CSR Thrust Areas

The Company will focus its efforts on Education & Skilling, Employment, Healthcare, Nutrition, Women Empowerment, Water Management, Sustainable Sourcing, Waste Management and Community Development. However our commitment to CSR will be manifested by investing resources in any of the areas shown below -

1. Eradicating hunger, poverty and malnutrition; promoting health care including preventive health care and sanitation including contribution to the 'Swachh Bharat Kosh' set up by the Central Government for the promotion of sanitation and making available safe drinking water;
2. Promoting education, including special education and employment enhancing vocational skills especially among children, women, elderly, and the differently abled and livelihood enhancement projects;
3. Promoting gender equality and empowering women, setting up homes and hostels for women and orphans; setting up old age homes, day care centers and such other facilities for senior citizens and measures for reducing inequalities faced by socially and economically backward groups;
4. Ensuring environmental sustainability, ecological balance, protection of flora and fauna, animal welfare, agro forestry, conservation of natural resources and maintaining quality of soil, air and water including contribution to the 'Clean Ganga Fund' set-up by the Central Government for rejuvenation of river Ganga
5. Protection of national heritage, art and culture including restoration of building and sites of historical importance and works of art; setting up public libraries; promotion and development of traditional arts and handicrafts
6. Measures for the benefit of armed forces veterans, war widows and their dependents
7. Training to promote rural sports, nationally recognized sports, paralympic sports and Olympic sports
8. Contribution to the Prime Minister's National Relief Fund or any other fund set up by the Central Government for socio-economic development and relief and welfare of the Scheduled Castes, the Scheduled Tribes, other backward classes, minorities and women
9. Contributions or funds provided to technology incubators located within academic institutions which are approved by the Central Government
10. Rural development projects
11. Slum area development.
12. Disaster management, including relief, rehabilitation and reconstruction activities.

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Annexure 2 – Annual action plan for CSR projects of SIL in current year (2021-2022)

Sl. No.	CSR Programmes	Category under Schedule VII	Implementation Modality	Implementation Schedule			
				Q1	Q2	Q3	Q4
1.	Improving education in ZP High Schools Isnapur, Sangareddy, Telangana	2	DIR & TIAE	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
2.	Supporting children education in Cheers Children Home, Kukatpally, Hyderabad	2	DIR	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
3.	Village development programme- Suva Village, Baruch, Gujarat	10	DIR & TIAE	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4.	Blood Donation Camps	1	TIAE	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
5.	Daan Utsav- Joy of Giving in Orphanages	3	TIAE			<input checked="" type="checkbox"/>	

Annexure 3 – Key CSR projects of SIL in past year(2020-2021)

Sl. No.	CSR Programme	Details of CSR Programme	Category under Schedule VI I	Implementation Modality
1.	Improving education in ZP High Schools Isnapur, Sangareddy, Telangana	Towards supporting salaries of school staff & Towards supporting students by procuring study materials	2	DIR
2.	Supporting children education in Cheers Children Home, Kukatpally, Hyderabad	Towards supporting Students' School and College Fees	2	DIR
3.	Blood Donation Camps	Donation camps held in Hyderabad HO, Unit 1 Sangareddy and Unit 2,3 in Bharuch District	1	TIAE
4.	Daan Utsav- Joy of Giving in Orphanages in Madinaguda, Hyderabad	Employee led volunteering activity to support children & senior citizens	3	DIR
5.	Village development programme- Bharuch, Gujarat	Towards construction of school building	10	DIR
6.	Supporting education with Infrastructure improvement in Birsa Munda High School, Barwaiya, Jharkhand	Towards equipping school with benches & desks for students, pure drinking water facility and toilet facility	2	DIR
7.	Supporting Economic empowerment programme of Prayas JAC Society, New Delhi	For promoting education, Vocational training, livelihood promotion, and micro finance, SHG'S, economic empowerment	1	TIAE
8.	Supporting Patancheru and Bollaram Environment Relief Fund	Towards efforts to build Environment Sustainability	4	DIR

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Abbreviation	Description
DIR	Directly: by SIL
TIAE	Through Implementation Agency External (Partner NGOs, Trusts, Society, Section 8, Section 25 Companies, Academic & Research Institutions, Other Funding Agencies, Government bodies)
BP	Business Partners, Dealers, Vendors, Service Providers

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